

Schoolnet: Create Cross Curricular Plans Quick Reference Card

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Audience Roles: Teacher, Leadership, Staff with Specialist

Create your own cross curricular plans in Schoolnet and then schedule them in your lesson planner or keep them handy in My Materials.

- 1. Roll your cursor over **Classrooms** and click **Instructional**Materials
- 2. From the **Create** menu use the default **Lesson Plan** (or change to **Instructional Unit**) and click **Go**

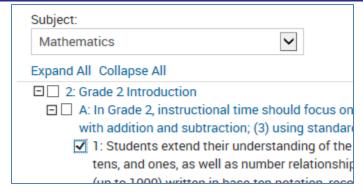
Alternatively, roll your cursor over **Classrooms** and click **Lesson Planner**. Then click the **Create Materials** icon and select **Lesson Plan** or **Instructional Unit**.

- In the **Define Properties** tab, complete the required (*) fields to define the plans properties, make sure and choose **Cross Curricular Plans** for your subject
 - Click **View Additional Properties** to add information about copyrights, fees, or keywords.
- 4. Click the **Align Standards** tab and select the **Subject** and **Grade Level** for the first set of standards addressed in the plan (your tab order may vary)

Alternately click **Save and Continue.** Your work is saved automatically as you move between tabs.

Click the + sign to expand a standard, then check the boxes next to the standards to make your selections.

Note: You can select standards from other subjects and grade levels by changing the subject and grade level dropdowns between selections



- 5. Click the Create Content tab
- 6. Use the default value, **District Template**, if you plan to type or paste in any text

Alternative options include uploading an existing file or linking to a website. Use these options only if the entire lesson or unit is located in a separate document or on a website. If you want to add a file attachment to a lesson or unit you enter in the District Template, do so by adding it as a resource in the Link Related Materials tab, not here in the Create Content tab.



 If you use the **District Template** format, click the fields, such as **Learning Targets** or **Pacing Guide**, to add corresponding content

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Fields left empty will not appear on the final lesson or unit.



- 8. Content is not saved automatically unless you move between fields or tabs, so click **Save** periodically if you add a lot of content to a field
- 9. To associate new or existing resources to the lesson or unit, use the **Link Related Materials** tab

Use this section to add a file attachment, such as a worksheet, to a lesson or unit. Click **Create and Link New Materials** to enter a resource, or browse from available resources and assessments you have outside of CIITS. Click **Search in My Materials** or **Search in Public Materials Bank** to search for resources available in CIITS.

- 10. In the **Identify Organizers** tab, select the attributes of the lesson or unit
- 11. Scroll to the bottom of the page and click **View Material** to view the lesson or unit details

Also view this lesson or unit in your My Materials bank. Any resources created as part of this lesson or unit will appear both as part of the lesson or unit and as standalone resources in My Materials.

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